



Mount Pleasant Neighbourhood House

800 East Broadway Vancouver BC Canada V5T 1Y1

MPNH T• 604.879.8208 F• 604.879.4136 E• info@mpnh.org I• www.mpnh.org

Internal / External Posting

Youth Settlement Programmer – Tagalog/Mandarin/Chinese Speaking

Posted: September 22, 2017 Closing: September 29, 2017

The Youth Settlement Programmer works collaboratively with the youth and settlement team with outreach and promotions and is primarily responsible for connecting and assisting refugee and newcomer youth to settlement and other community services at Mount Pleasant Neighbourhood House and local community resources.

Responsibilities include:

- Outreach to and recruit vulnerable youth (focus on immigrants and refugees) for programs and services
- Introduces and provides bridging services to youth in the Mount Pleasant community
- Provides needs assessment, information and referral, advocacy and individual support to youth
- Works with MPNH youth and settlement team to plan, implement, facilitate and evaluate appropriate community connections programs for refugees and newcomer youth
- Provides translation supports
- Performs required record-keeping, administrative and reporting tasks (including ICARES system)
- Facilitates partnerships with other organizations & community agencies.
- Supporting the youth team with program outreach and marketing events and initiatives

Qualifications

- Post-secondary education in child and youth care, recreation, social work, community support
- Minimum two years' experience recent in youth and/or settlement work and in facilitating groups, or an equivalent combination of education, training and experience
- Demonstrate an ability to work in a multicultural and interfaith environment, and with individuals and communities experiencing trauma, discrimination, racism and culture shock
- Experience, knowledge and skills in program/workshop development and implementation, youth development, peer training and group facilitation
- Ability to work in fast-paced situations as well as independently and part of a team
- Demonstrate excellent interpersonal and communication skills when engaging with participants, colleagues, supervisors and community partners
- Broad knowledge of community resources available for newcomer youth and other service providers
- **Oral and written proficiency in English and Tagalog, Mandarin or Cantonese**
- Proficiency with computers, operating systems, and MS programs including Outlook, Word and Excel
- Successful completion of a criminal records check is required
- Standard First Aid Certificate or willingness to obtain
- Ability to work flexible hours such as evenings and weekends as required
- Class 4 or 5 BC Driver's License is considered an asset

Terms: 6 month term position with 35 hours/week; STARTING IMMEDIATELY until March 31st, 2018

Salary: Starting from \$18.80 to \$22.20 (Band 7 of ANHBC's salary grid) – based on qualifications and experience.



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Please submit cover letter, resume and 3 references to HR@mpnh.org addressed to Claudine Matlo, Director of Community Programs. No phone calls please.

MPNH is a non-profit, community based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. For more information on MPNH please visit www.mpnh.org



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