



MPNH

Mount Pleasant Neighbourhood House

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Internal / External Posting

Volunteer Services and Engagement

Posted: **June 2, 2022** Closing: **June 16, 2022**

MPNH is looking for a Volunteer Services and Engagement Worker to join our team for a two-month period from July 1 to August 31, 2022 as part of the Federal Government of Canada's Summer Jobs Initiative. The hired individual will be responsible for supporting the Volunteer Coordinator and the delivery of Volunteer driven services in the Mount Pleasant community, in collaboration with MPNH staff and community partners. Potential focus on the following areas:

- Volunteer services that support our community
- Community Engagement and supporting volunteer recruitment
- Enhancing the diversity of volunteerism
- Best practices in community volunteerism
- Supporting seniors in our community with volunteer driven services

This great opportunity will offer experience in the areas of volunteerism, nonprofit collaboration and an opportunity to work with multiple areas within the neighbourhood house including seniors, settlement services and supports, youth, and family programs.

Qualifications

- 15 to 30 years of age inclusive and legally entitled to work in Canada (which means you must have a valid Social Insurance Number)
- Pursuing a post-secondary education in community recreation, social work, counseling, psychology and/or community services/development
- Minimum 1 year of recent work or volunteer experience working with diverse populations
- Minimum 1 year experience with program/workshop development, program marketing and outreach, implementation and evaluation, peer training, and group facilitation
- Demonstrated ability to work in a diverse environment, with individuals and communities of all backgrounds and abilities
- Demonstrated understanding of and commitment to principles and practices of diversity, inclusion, and equity
- Strong digital literacy skills and proficiency with Office 365, Microsoft Teams, SharePoint, Zoom, and online marketing platforms such as Canva
- Successful completion of a criminal records check is required
- BC Driver's License, First Aid Certificate and Food Safe Certificate are assets, but not required
- Ability to work flexible hours such as evenings and weekends

Salary and Employment Terms: \$18.80/hour for 35 hours for a consecutive period of 8 weeks (July 1 to August 31, 2022). Please submit cover letter, resume, and references to Cmatlo@mpnh.org addressed to **Claudine Matlo, Director of Community Programs**

MPNH is a non-profit, community-based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. For more information on MPNH please visit www.mpnh.org.



Association of Neighbourhood
Houses of British Columbia

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