



Mount Pleasant Neighbourhood House

800 East Broadway • Vancouver BC, Canada • V5T 1Y1

Phone: 604.879.8208 • Fax: 604.879.4136 • info@mpnh.org • www.mpnh.org

Internal / External Posting Youth Worker

Posted: December 12, 2022

Closing: January 6, 2023

The Youth Worker facilitates programs for preteens and youth as well as supports the Youth Services Coordinator with program reporting and record-keeping. This is a multifaceted role for someone who enjoys program facilitation, and who is also comfortable with program administration and record-keeping. We are looking for someone who likes to take the initiative, is resourceful, highly organized, and enjoys working in community. The position will require evening and potential weekend availability.

Responsibilities

- Outreach to children and youth in the community, who may be in need of engagement, academic, or leadership opportunities, and connect them to MPNH programs and services.
- Provide individual needs assessments, information and referrals, advocacy and orientation to children and youth.
- Work collaboratively with the Youth Team to lead and/or support MPNH's broad range of preteen and youth services (including individual and group supports).
- Support the Youth Services Coordinator with program administration by maintaining program and participant records and statistics. Complies with privacy legislation and all relevant regulations and policies.
- Participate in community and MPNH-wide events as needed.

Qualifications

- Demonstrates sound judgement, strong communication, interpersonal and problem-solving skills and the ability to thrive in a dynamic and fast-paced work environment.
- Able to work in a diverse environment, with individuals and communities of all backgrounds and abilities and has a commitment to diversity, inclusion, and equity.
- Post-secondary education in child and youth care, recreation, psychology, counseling, social work, and/or community services.
- Minimum two years' recent work experience working in a community setting, ideally directly with children and youth.
- Experience, knowledge and skills in; program/workshop development, program marketing and outreach, implementation and evaluation, youth skills development, peer training, individual case management, and group facilitation.



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- In-depth knowledge of community resources available for children and youth. Has an understanding of Canadian immigration and child/youth welfare policies and laws.
- Experience with data entry, record keeping and strong administrative skills.
- Strong digital literacy skills and proficiency with Office 365, Microsoft Teams, SharePoint, Zoom, and online marketing platforms such as Canva.
- Successful completion of a criminal records check is required.
- BC Driver's License, First Aid Certificate and Food Safe Certificate or willingness to obtain.
- **This position requires availability to work in the evenings and on Saturdays.**

Terms: This is a full-time permanent position starting at 35 hours/week. Benefits, sick and vacation time included after a 3-month probation period.

Salary: Hourly rate of \$24.11/hour.

Please submit cover letter, resume and 3 references to rflugge@mpnh.org addressed to Ronja Flugge, Youth & Settlement Services Coordinator, by January 6, 2023 end of day.

MPNH is a non-profit, community-based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. For more information on MPNH please visit www.mpnh.org.